

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**


Date: 09/27/2022

Contract/Agreement Vendor: L&S Special Education Consulting Services  
Name of Vendor & Contact Person  
lstedconsultants.com  
Vendor Email Address  
Virtual Professional Development  
Describe Contract (Technology, program, consultant-prof Development, etc.)  
Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Legacy Christian Academy  
Reason/Audience to benefit  
10/10/22 \$ 1,125.00  
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Jean Brassfield

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: 


Does this Contract/Agreement utilize technology? YES  NO   
 If yes, Technology Admin: NO

Cabinet Team Member: 


Funding Source: 541 541-5500-320-000-0000-000-053  
Fund/Project OCAS Coding

**Consent**  
 **Action**

BAPS is obligated to provide nonpublic schools federal funds. Legacy Christian Academy would like to use their Title IIA funds for Special Education Professional Development for teachers.

L&S Special Educational Consulting and Services will provide a whole staff development for LCA on January 2, 2023. PD will provide a basic overview of the IEP process and SpEd as a whole, define modifications and accomodations, provide examples of modifications and accommodations in the classroom, and provide teachres with a variety of strategies to implement in the classroom for children with more diverse needs.

**Summary** This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



## MEMORANDUM

To: Chuck Perry  
From: Jean Brassfield  
Date: October 10, 2022  
Re: Special Education Training for Legacy Christian Academy

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### **SUBJECT**

Accept and approve the NEW AGREEMENT between Broken Arrow Public Schools and L&S Special Education Consulting Services to provide whole staff development for Legacy Christian Academy teachers on Special Education processes and requirements. The total cost to the district is \$1125.00 to be paid for using Title IIA Nonpublic share funds. – J. Brassfield

### **SUMMARY**

Broken Arrow Public Schools is required to include nonpublic schools within district boundaries the option to participate in federal programs. Using their Title IIA funds, Legacy Christian Academy would like to provide training to staff on the basic overview of the IEP process and Sped as a whole, define modifications and accommodations, provide examples of modifications and accommodations in the classroom, and provide teachers with a variety of strategies to implement in the classroom for children with more diverse needs. The total cost is \$1,125.00 for a 90-minute virtual training.

### **ENCLOSURE/ATTACHMENTS**

License Quote/Agreement

### **FUNDING**

Title IIA Nonpublic Share Funds

### **RECOMMENDATION**

Approve

**Legacy Christian Academy  
Professional Development**

**L&S Special Education  
Consulting and Services**

**L&S Special Education Consulting and Services**

**Address:**

**2904 Beach Ave  
Venice, CA 90291**

**Phone:**

<b>Leyla Ostin</b>	<b>Sarah Cacciato</b>
<b>310-508-7288</b>	<b>630-456-1202</b>

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# Introduction

## Overview

L&S Special Education Consulting and Services caters to the mild to moderate and moderate to severe populations within the special needs community. L&S offers a variety of services ranging from in home educational therapy, tutoring, and behavior intervention. We also offer in home consultations with parents and/or families assisting with developing educational plans, in home behavior supports, motivational tools, and assisting in Individualized Educational Plan goals.

L&S Special Education Consulting and Services not only works directly in homes but offers a variety of services in schools as well. As previous Special Education Educators, L&S has extensive knowledge on best practices in the classroom, implementing behavior intervention plans, adapting curriculum, collecting data and leading out professional development.

## Our Team



**Sarah Cacciato**

BA in Special Education  
Learning and Behavior Specialist Certification  
California Mod/Severe Credential



**Leyla Ostin**

MA in Moderate/Severe Disabilities  
Autism Certification  
California Mod/Severe Credential

# About Us

- ⇒ L&S Special Education Consulting and Services (L&S) consults with families and schools; working with children with all different learning styles.
- ⇒ L&S has a unique perspective as former teachers and leaders in our schools. L&S supports general education and special education teachers in working with students with diverse needs.
- ⇒ L&S works with schools to inform staff on the best, up to date practices by training teachers and leading out professional development.
- ⇒ L&S assists in modifying curriculum and provide resources to promote everyone's unique strengths in the classroom.
- ⇒ L&S works with staff to inform and promote best practices around inclusion and provide strategies and supports to make students feel most successful in the classroom.
- ⇒ L&S provides 1:1 consultations with staff to assist in creating specific academic and behavior plans tailored to individual student strengths and needs.

# Our Services

## In Home Services

### Educational Therapy

- L&S provides one on one intensive interventions to teach foundational skills, executive functioning skills, social emotional skills and academics.

### Tutoring

- L&S works with students to improve grades, reteach skill sets and focus on the academic performance of the child.

### Consultations

- L&S works with families to provide in home services based on individual needs. Services include, but are not limited to, reviewing IEPs and create accessible in home supports to promote academic, social emotional and behavioral skills.

## In School Services

### Teacher & Staff Trainings

- L&S works directly with teachers, paraprofessionals, and school staff to best support their needs in the classroom. L&S conducts observations and works closely with staff to provide 1:1 coaching for teachers, assist in behavior plans, modify student work, and implement appropriate supports as needed.

### Professional Development

- L&S provides whole staff professional development on best practices in the classroom, strategies for success, creating supports for the classroom, benefits of inclusion, and more.

### Support Individual Students

- L&S works with individual teachers to conduct student observations and assists in creating Functional Behavioral Assessments (FBA), behavioral supports, and individual plans to promote student success in the classroom.

# Project Objectives

L&S Special Educational Consulting and Services will provide a whole staff professional development for Legacy Christian Academy. The professional development will be 90 minutes; allotting 1 hour for a virtual whole staff presentation and 30 minutes allotted for answering staff questions and assisting with specific needs.

Professional Development will:

- Provide a basic overview of the IEP process and Special Education as a whole
- Define modifications and accommodations
- Provide examples of modifications and accommodations in the classroom
- Provide teachers with a variety of strategies, modifications, and accommodations to implement in the classroom for children with more diverse needs (ie. Dyslexia, Auditory Processing, ADD, ADHD)



# Pricing

L&S Special Education Consulting and Services charges \$750/hour for professional development with 12-15 participants. The total amount for a 90-minute presentation amounts to \$1125.00

This rate includes the number of participants attending the professional development, thorough presentation prepared and presented by both Leyla and Sarah, preparation time and materials, one hour presentation, and 30-minute Q&A.

## Additional Services:

- ⇒ Follow up 30-minute 1:1 consultation with staff member(s): \$150.00
  
- ⇒ Staff coaching (i.e. assisting in creating progress plans for students, modifying curriculum, providing strategies and supports in the classroom, etc.) 1-4 staff members: \$250/hour